

## Request for Extended Operating Times

At LOAN airport (possible from 07:00 to 09:00 or from ECET until 22:00 at the latest)

All times are to be indicated in local time!

Pilot:..... Telephone Number:.....

For Registration Number:..... Date of flight:.....

I request for extended operating times (please tick the desired box)

In the morning, from local time ..... (only possible for cross-country flights)

For flights to countries for which customs and/or passport control is required, a period of 30 minutes before take-off must also be taken into account if operating hours are extended.

Evening, from local time ..... at the latest by .....  
(Settlement always from ECET)

Circuit rounds (MO-FR/Working days only)  cross-country flight / late departure / late arrival

Date..... Pilot Signature .....

**Attention! A sent application form is no guarantee for an extension of the operating time. Confirmation by the management is necessary. (Please call us on 02622-26700 1357) The fees due are listed on our homepage [www.loan-airport.at](http://www.loan-airport.at) under Fees.**

Registrations must be received at the latest one day before the flight at 2 p.m. local time. Cancellations are possible up to 30 minutes before ECET at the latest. For confirmed registrations that are not cancelled in time, the full fee will be charged, even if no flight was performed. The weather risk is borne by the pilot. Every Wednesday (Action day) except holidays, the registration can take place on the same day until 2 p.m. o'clock local time. For more information please see our Service Sheet - OPERATING TIME ADDITIONAL (back or 2nd sheet)

THE INVOICE SHALL BE SENT TO ADDRESSED To:

COMPANY / OWNER:.....

ADDRESS:.....

### Internal note

Die Betriebszeitenerweiterung wird durchgeführt.  
Der zuständige Betriebsleiter.....wurde Informiert von ..... am.....

Grund zur Verrechnung der Servicegebühr liegt vor:.....

Anmeldung wurde storniert am, Datum ..... von.....

# Information on the expansion of operating hours at Wiener Neustadt OST Airport (LOAN)

## 1. General Information:

The airfield Wiener Neustadt Ost offers the possibility for take-offs or landings outside the normal operating hours. (Subject to charges according to valid price list) These extensions are limited to the following local times.

In the morning from 07:00 to 09:00 o'clock (no air traffic control flights) and in the evening from ECET until 22:00 o'clock at the latest.

Take-offs and landings after 22:00 are not permitted and may have to be transferred to other airfields/airports.

Aeroclub flights outside operating hours are only possible Mon - Fri (except public holidays).

TIP: Use our action day - each Wednesday (except holidays).

The following applies to all extensions of operating times: The airfield must be ready for operation.

The airport operations manager or deputy on duty shall determine this without obligation on the day of flight.

The aerodrome operator shall not be liable for any unacceptable operational readiness, for whatever reason. There is no general entitlement to an extension of operating hours. We reserve the right to exclude individual aircraft/pilots from N-VFR operations in the event of incorrectly flown aerodrome rounds or repeated other infringements.

## 2. Registration:

For an extension of operating hours we need the completed form: "Application for extension of operating hours".

ATTENTION: A sent application alone is NO WARRANTY for an extension of operating hours.

It is necessary to obtain confirmation from the plant management. (Please call 02622-26700 1357 for further information). Important: For flights to countries for which a customs and/or passport control is required, a period of 30 minutes before take-off must also be taken into account when extending operating hours, which is required for the clarification or organisation of a customs and/or passport control. (e.g. flight to Croatia, planned start time 08:00 local time requires extension of operating time from 07:30 local time).

Applications for extension of operating time can be rejected without giving reasons.

## 3. Registration Period:

Requests for an operating time extension must be received by us no later than 14:00 local time on the day before the planned flight. (Except action days/see 5.). For all requests received after this deadline, the service fee (see 6.) will be charged in addition to the usual fees.

## 4. Cancellation:

If you wish to cancel an already confirmed operating time extension, you can do so:

for registrations according to ECET (evening flights): at the latest 30 minutes before ECET of the flight day.

for registrations before 09:00 local time (early departures) at the latest 30 minutes before ECET of the previous day.

For registrations that are not cancelled, the fee will be charged in full depending on the time booked.

TIP: Clarify in time whether the weather conditions (snow, ice, fog etc.) allow your planned flight, in order to avoid unnecessary costs.

## 5. Action Day:

Every Wednesday in the evening (except holidays) we offer the possibility for night flights at lower rates. In addition the registration can take place up to 14:00h local time of the flight day. For applications received after the registration deadline, the service fee (see 6.) will be charged in addition to the usual fees.

## 6. Service Fee:

All extensions to operating times which have been requested from us by telephone or in writing outside the specified periods or non-registered take-offs and landings outside operating times (delays) will be charged in addition to the service fee, irrespective of the usual fees. The service fee will be charged per started hour from ECET or for early starts before 09:00 local time.

The service fee will also be charged for flights that exceed the registered time of the operating hours extension. In this case, the last time indicated on the registration form will be used as the billing basis. Please note that the service fee is always charged per aircraft. A division to several aircraft is also excluded if these are operated by an owner, flying club or association or a company.

Additional information: Please note that as an airport operator, we are obliged to report to the authorities any take-offs and landings that are performed without the presence of an operations manager.

Your AIRPORT TEAM